



## Information for students enrolling at LSI Auckland

Dear Prospective Student

Welcome to the LSI Auckland “family”. We are looking forward to your arrival. Below is some information which will be useful to you before your arrival.

Please be sure you get the correct visa to study in New Zealand. Please visit the following websites for more information:

New Zealand Immigration Service website: [www.immigration.govt.nz](http://www.immigration.govt.nz)

The New Zealand Education website: [www.minedu.govt.nz/goto/international](http://www.minedu.govt.nz/goto/international)

**Before leaving your country, you will need to obtain full travel and medical insurance covering the period from the time of leaving your house in your home country to the time of return to your house in your country. Please bring proof of this insurance to the school on your first day. In accordance with New Zealand legal requirements for International Students, this insurance policy has to cover loss of luggage and other personal effects, accident, injury, disruption of travel plans, illness and all medical care, any holidays back to home country, absence from school and loss of tuition fees because of illness. If you do not have proof of this on your first day, we can obtain your insurance policy for you, so please bring money to cover this.**

On your first day, please be at school on Monday morning at 9:00. If Monday is a public holiday (see brochure), school will start on Tuesday. You will have a listening test, a grammar test, and an oral assessment to see at which English language level you will begin your study. After the test you will have a break, then you will have an orientation with a member of staff, and receive a folder containing the following information:

School hours, school rules and regulations, speaking English at all times, smoking regulations, emergency phone numbers, bus transport, whom to see if you have problems, social activities, changes of course and holiday regulations, driving in New Zealand, New Zealand laws, absence regulations, mail, letters of attendance, holidays, insurance, New Zealand traffic rules, New Zealand law, teaching methods at the school, learning and acquiring English as a second language, some Maori words, internet use at LSI, students’ welfare information, health and safety at LSI, grievance procedures, learning levels at LSI, and a Homestay Guide for students who are in homestays. You will be given a map of the downtown city area and a summary of the Code of Practice for the pastoral care of International students.

You will be required to sign a contract and promise to inform LSI if you should change your contact address in Christchurch or in your home country while at LSI. You will also acknowledge that you have received and will read the contents of your folder, and promise to ask LSI staff to help you whenever you require assistance or information. If you have a problem at LSI that the staff cannot solve, LSI will get you a counsellor who speaks your native language.

According to the conditions of your visa, you are required to attend 90 percent of the course for which you have enrolled. If you are absent for more than 90 percent of the course, you will be given a warning by LSI. If you want to stay on at the school or in New Zealand after your visa has expired, the New Zealand immigration services will ask you for an attendance letter from the school. It is therefore in your best interests to attend school at all times.

Please read the conditions inside the cover of our enrollment booklet.

We look forward to meeting you at LSI.