



LANGUAGE STUDIES
International

2010 Enrolment form

English in **New Zealand**



Language Studies International reserves the right to alter course dates, fees, and any other particulars at its discretion.

Registered as a Private Training Establishment by the New Zealand Qualifications Authority pursuant to the Education Amendment Act 1990.

Our courses are approved by the New Zealand Qualifications Authority under the provisions of the Education Amendment Act 1990, and Language Studies International (NZ) Ltd is accredited to teach them. Copyright © Language Studies International Ltd.

Language Studies International (NZ) Ltd has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the Ministry of Education website at <http://www.minedu.govt.nz>



CONDITIONS 2010

- Our courses take place from Monday to Friday, except on Public Holidays.
- We offer the following lessons from Monday to Friday inclusive:
 - 4 lessons per day of 50 minutes each for our Standard 20 Course.
 - 6 lessons per day of 50 minutes each for our Intensive 30 Course
- Our Standard 20 Plus and Intensive 30 Plus Courses include
 - 1 or 2 individual lessons of 45 minutes every day.
- Our Individual Course lessons last 45 minutes.
- Host family accommodation is provided from Sunday, one day prior to course commencement, and ends on Saturday morning, one day after the course finishes.
- All fees are non transferable
- Our prices are in NZ dollars and include GST.
- Social activities which are organised by our school are at extra cost.
- All fees must be paid at least 2 weeks before the course commences.

DEPOSIT AND CONFIRMATION

On receipt of a completed enrolment form, and a non-refundable registration fee of \$120, written acknowledgement of enrolment will be given by LSI to guarantee students a place.

FEES

The course fees plus the cost of accommodation must be received no later than two weeks before the start of the course. In the event of non-payment, Language Studies International reserves the right to refuse admission.

STUDENT FEES

All student fees are to be deposited in the following account:
Language Studies International (NZ) Ltd - Student Fees Trust Account
The National Bank, 185 Broadway, Newmarket, Auckland.

NZ\$ Account Number: 060265-0101907-00 Swift Code: ANZBNZ22

In the event of insolvency, regulatory closure or withdrawal, or partial withdrawal of accreditation, LSI students may apply to Carlton DFK for a refund of unused fees:

Please post claims to LSI Student Fees Trustees, Carlton DFK,
Level 3, 135 Broadway Newmarket, Auckland, NZ

US\$ Account Number: LANINT-USD20 Swift Code: ANZBNZ22

Please arrange your transfer as follows:
International Telegraphic Transfer/SWIFT MT103 to ANZ National Bank Ltd, Wellington, New Zealand. For the credit of Language Studies International NZ Foreign Currency account number LANINT-USD20.

CODE OF PRACTICE

LSI has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the code are available on request from this institution or from the New Zealand Ministry of Education website at www.minedu.govt.nz/goto/international

IMMIGRATION

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at www.immigration.govt.nz Please check the website for medical certificate requirements associated with visa applications.

ELIGIBILITY FOR HEALTH SERVICES

Most International students are not entitled to publicly funded health service while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full cost of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz

ACCIDENT INSURANCE

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents, and temporary visitors to New Zealand, but you may still be liable for all other medical related costs. Further information can be viewed on the ACC website at www.acc.co.nz/

MEDICAL AND TRAVEL INSURANCE

International students must have appropriate and current medical and travel insurance while studying in New Zealand.

CANCELLATION

If student cancels 14 days before start date, a full refund (minus \$120 registration fee) is given. If student cancels 1-14 days before start date, student must pay 2 weeks accommodation plus Reg fee plus AP fee. Students enrolled for a course over 3 months may withdraw at any time within 7 days after the first day of the course booked.

These students are refunded, without deduction, so much of any payment, or of the sum of any payments, made by the student to the establishment in respect of that course, and, if withdrawal from that course also constitutes withdrawal from the establishment as a whole, in respect of enrolment at the establishment, as exceeds \$500.00 or 10% (percent) of the amount of that payment or of the sum of those payments, whichever is the lesser.

Where a foreign student enrolled on a course of study that is less than three months' duration withdraws from such a course, the following minimum refund entitlement will apply:

- For courses of up to and including four weeks and six days: where a student withdraws within the first two days of the course LSI will retain 50% of the full amount and refund the balance to the student.*
- For courses of five weeks or more but less than three months: where a student withdraws within the first five days of the course LSI will retain 25% of the full amount and refund the balance to the student.*

Otherwise there are no refunds of tuition fees.

GOODS AND SERVICE TAX

Please note that course fees are subject to a 12.5% government tax. Should this be increased, our fees will increase accordingly. Homestay accommodation fees do not include this tax.

HOMESTAY CANCELLATION

All cancellations, withdrawals or changes should be submitted in writing at least 2 weeks in advance and must be confirmed by LSI. Non confirmed withdrawals result in payment of two weeks homestay fee.

MINIMUM AGE

The minimum age for acceptance is 16 years. Students under the age of 18 staying in family accommodation must book half-board and a return airport transfer. Unless otherwise requested by a parent or guardian, students under the age of 18 staying in family accommodation will be expected to return to their accommodation by no later than 22.00 hours each evening.

CHANGE OF COURSE

Students cannot change their course to a lower specification once the course has begun e.g. students cannot change from Intensive 30 to Standard 20 Course once they have started their course. Courses have set starting and finishing dates with no course changes permitted.

HOLIDAYS

Application for a holiday must be made to the office 14 days before commencement of the holiday. Holidays must be Monday to Sunday. Courses with student visas: No holidays permitted.

ATTENDANCE

Once enrolled, students are expected to attend all lessons. No fees are refundable should a student have to leave for misconduct.

LANGUAGE STUDIES INTERNATIONAL AUCKLAND & CHRISTCHURCH 2010 English in New Zealand



GENERAL COURSES

Standard 20

- 20 lessons per week (4 lessons per day)
- Beginner to Advanced levels
- Course length: 1 to 50 weeks
- Age 16+
- Average 10, maximum 14 students per class

Dates: Courses begin each Monday

Intensive 30

- 30 lessons per week (6 lessons per day)
- Beginner to Advanced levels
- Course length: 1 to 50 weeks
- Age 16+
- Average 10, maximum 14 students per class

Dates: Courses begin each Monday

Plus Course

- 20/30+5 or +10 individual lessons per week
- All levels
- 45 minute 1:1 lessons

Dates: Every Monday

International School year

- 30 lessons per week
- Beginner to Advanced levels
- Course length: 24, 30, 36 and 48 weeks
- Age 16+
- One lesson: 50 minutes
- Average 10, maximum 14 students per class

Starting dates for Students at Beginner Level & ISY Courses:

Jan 5, Feb 2, Mar 1, Apr 6, May 3, Jun 8, Jul 5, Aug 2, Sept 6, Oct 4, Nov 1, Dec 6.

EXAMINATION COURSES

Cambridge Examinations

- (Ak)Cambridge Preliminary Test (Starting level - Pre Int)
- Ak & ChCh Cambridge First Certificate Starting level - Upper Intermediate
- Auckland only:
 - Cambridge Advanced (Starting level - Advanced)
 - Cambridge Proficiency (Starting level - Prof)
 - Business BEC (Starting level - U Int - Adv)
- Course length: 8, 10, 12 weeks 30 lessons per week
- Age 16+
- Average 10, maximum 14 students per class

Cambridge Exam Course Starting dates:

PET 10 weeks: Mar 29 & Sept 13

Cambridge Exam Course Starting dates: Continued

FCE, CAE & CPE 8 weeks: Apr 26, Oct 18
FCE, CAE & CPE 10 weeks: Jan 5, Apr 12, Oct 4
FCE, CAE & CPE 12 weeks: Mar 29 & Sep 20
BEC Vantage 10 weeks: Jan 11, Apr 6 & Sep 27
Please check with LSI for availability of all Cambridge courses.

TOEIC Examination Prep. Ak&ChCh

- TOEIC sat on demand at both schools
- Intermediate Level and above. Afternoon option

TOEFL iBT Examination Prep. Ak

- 4, 8 or 12 Week Preparation Course
- LSI Auckland is a TOEFL iBT exam centre
- Register for your exam at www.toefl.org
- U Int level. Afternoon option in Intensive Course

IELTS Examinations Ak & ChCh

- 4, 8 or 12 Week Preparation Course
- Exam Dates-Twice Monthly

Starting dates: Courses begin each Monday

- Afternoon options in Intensive Course
- Intermediate Level & above

EXECUTIVE COURSES

Individual Course 1:1

- 20 or 30 individual lessons per week
- Beginner to Advanced level
- Course length: any duration
- 1 lesson: 45 minutes

Starting dates: Courses begin each Monday

English For Business

- Afternoon option on LSI Intensive 30 course
- 14 students maximum
- Intermediate to Advanced levels

Dates: Each Monday

Mini Group: English for Business

- Auckland Only
- 30 lessons per week (1 lesson = 45 mins)
- Intermediate to Advanced levels
- Course length: 1 to 4 weeks
- Maximum 5 students per class (Minimum 3)
- Minimum age: 21 years

Dates: 1 to 4 weeks. Start every Monday

ENGLISH FOR SPECIFIC PURPOSES

English For Pilots (Auckland)

This course covers all the ground theory required to gain a private or commercial pilot's licence. Practical flying sessions can also be arranged with a partner flying school at extra cost.

- Standard 20 plus 5 or 10 individual lessons per week
- Course length: 4 weeks (20+10) or 8 weeks (20+5)
- Intermediate to advanced levels
- ICAO compliant

Subjects covered: Aviation law, Licensing for Flight/Radio/Telephone Operators, Human Factors, Navigation, Meteorology and Aircraft Technology.

Starting dates: Every Monday

English For Nursing (Ak & ChCh)

This course is for students who wish to study for a Bachelor of Nursing degree, or for nurses who wish to gain valuable work experience in an English speaking environment. In addition to lessons, you will have the opportunity to work part time in the Health Care industry.

- 30 lessons per week for 24 or 36 weeks
- IELTS score of 5.5 for 36 weeks and 6.0 for 24 weeks
- General English/English for Nursing (mornings)
- Academic English (afternoons)
- 20 hours a week paid work experience (weekends & evenings)

Nursing English modules include:

Language of the Hospitals, the Healthcare System, Health and Disease, Medical and Anatomical Terminology, Patient Assessment, Diet, Elderly Care, Alternative Treatments, and Medication.

Starting dates: Jan 5, Feb 2, Mar 1, Apr 6, May 3, Jun 8, Jul 5, Aug 2, Sep 6, Oct 4, Nov 1, Dec 6

English for Teaching (TKT) (Ak&ChCh)

Aimed at speakers of other languages, this Cambridge Certificate course is for those who wish to gain a qualification to teach English.

- Intermediate level and above required
- Standard Plus course for 4 weeks
- 3 modules taken. Exams on the last Saturday

Starting dates:

Ak - Jan 11, Mar 22, May 31, Aug 9, Oct 18, Nov 22.
ChCh - Jan 11, Mar 22, Jun 21, Sept 27

Modules covered:

Language and Background to Language Learning and Teaching, Lesson Planning and Use of Resources for Language Teaching, Managing the Teaching and Learning Process. Students will be required to keep a portfolio.

Intensive IELTS Course

- 30 lessons per week for 12 weeks
- Intermediate to Advanced levels

Starting date: June 28

ACCOMMODATION

Homestay and Hostel Placement Fee NZ \$200

Homestay Accommodation per week:

Single Room, Bed & Breakfast NZ \$175

Single Room, Half Board NZ \$220

Executive supplement per week NZ \$70

Student Residence (All year, subject to availability, Minimum age 18 years) -Auckland

Single room with private bathroom (no meals) Per person per week NZ \$270

Student Residence - Christchurch

(over 18 only, all year, subject to availability) Prices available on request

LSI COURSE PRICES IN NZ\$ - PRICES FOR TUITION ONLY

LSI COURSES

STANDARD 20	\$255 per week	INTENSIVE 30	\$370 per week	AFTERNOON COURSE	\$130 per week
INTENSIVE 30 / TOEFL iBT / TOEIC / IELTS					\$370 per week
PLUS COURSE SUPPLEMENT: 5 EXTRA ONE-TO-ONE LESSONS PER WEEK					\$400 per week
PLUS COURSE SUPPLEMENT: 10 EXTRA ONE-TO-ONE LESSONS PER WEEK					\$800 per week
Individual lesson: \$80 per lesson					
LSI 30 CAMBRIDGE EXAM COURSE		8 / 9 / 10 / 12 WEEKS			\$370 per week
ISY - INTERNATIONAL SCHOOL YEAR - 30 LESSONS PER WEEK				24 weeks	30 weeks
No date changes permitted, no holidays.				\$6600	\$8250
Individual lesson: \$80 per lesson				\$9540	\$12720

ONE TO ONE

Individual lesson:	\$80 per lesson
LSI One-to-One 20 Lessons per week	\$1600
LSI One-to-One 30 Lessons per week	\$2400

LSI MINI GROUP	1	2	3	4	Additional
30 Lessons per week	week	weeks	weeks	weeks	week
	\$1050	\$2020	\$2960	\$3885	\$925

EXAMINATION FEES

FCE \$300, CAE \$300, CPE \$300, BEC \$300, PET \$290, TOEIC \$320, IELTS \$345, TKT \$320	
Materials fee for Cambridge Exam course (2 books + copies)	\$150
Late booking fee for Cambridge Examination	\$70

PUBLIC HOLIDAYS

No instruction on the following dates:

Jan 4, (Feb 1Ak only), 6, Apr 2, 5, 25, Jun 7, Oct 25, (Nov 12 ChCh only)

School is closed from Dec 24, 2010 to Jan 4, 2011.

ADDITIONAL FEES

Registration fee - general	NZ \$120
Course Materials per week	
(not Cambridge Exam students)	NZ \$20
Airport Transfer (Meet and Greet - one way)	NZ \$95

LANGUAGE STUDIES INTERNATIONAL AUCKLAND & CHRISTCHURCH

Enrolment Form *2010 English in New Zealand*



Please complete this form, using BLOCK LETTERS, then follow the instructions given at the end.

email: auc@lsi.edu
chc@lsi.edu

Section 1 - Personal Information

First Name(s)		Family Name			
<input type="checkbox"/> Female	<input type="checkbox"/> Male	Date of Birth	Nationality	Passport Number	
Address					
City/Town		Country	Postal Code		
Home Tel.	Mobile Tel.	Fax No.		E-mail	
Occupation	First Language		Other Languages		
How did you hear about LSI?	<input type="checkbox"/> Agency	<input type="checkbox"/> Recommendation	<input type="checkbox"/> Advertisement		
How did you book this course?	<input type="checkbox"/> Name of agent		<input type="checkbox"/> Direct	<input type="checkbox"/> Walk-in	
<input type="checkbox"/> I have included proof of my medical and travel insurance		<input type="checkbox"/> I require medical and travel insurance			
<input type="checkbox"/> I am aware of the information on the following websites: www.minedu.govt.nz and www.immigration.govt.nz					

Section 2 - Course Information

Language Level:	<input type="checkbox"/> Beginner	<input type="checkbox"/> Elementary	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced
LSI Course Centre	<input type="checkbox"/> LSI Auckland	<input type="checkbox"/> LSI Christchurch	<input type="checkbox"/> Other LSI Centre:	
Course Starting Date	No. of Weeks' Tuition	Course End Date		
General Courses		Examination and other Courses		
<input type="checkbox"/> Standard 20	<input type="checkbox"/> Cambridge First Certificate	<input type="checkbox"/> 1:1 - 20 or 30 Lessons per week		
<input type="checkbox"/> Intensive 30	<input type="checkbox"/> Cambridge Advanced	<input type="checkbox"/> English for Aviation		
<input type="checkbox"/> Plus 5* <small>* Includes 5 or 10 private classes per week</small>	<input type="checkbox"/> Plus 10*	<input type="checkbox"/> Cambridge Proficiency	<input type="checkbox"/> Mini Group - English for Business	
<input type="checkbox"/> Business English Afternoon Lessons	<input type="checkbox"/> Cambridge Business English	<input type="checkbox"/> Teaching TKT Course		
<input type="checkbox"/> Afternoon Lessons	<input type="checkbox"/> TOEFL iBT Afternoon Lessons	<input type="checkbox"/> English for Nursing		
<input type="checkbox"/> International School Year	<input type="checkbox"/> IELTS Afternoon Lessons	<input type="checkbox"/> TOEIC Afternoon Lessons		

Section 3 - Accommodation Details

Arrival Date	No. of Weeks	Departure Date	
<input type="checkbox"/> Homestay Halfboard	<input type="checkbox"/> Homestay Bed & Breakfast	<input type="checkbox"/> Student Residence (Self catering)	
<input type="checkbox"/> Single Bed	<input type="checkbox"/> Twin Beds (for 2 people booking at the same time)	<input type="checkbox"/> Double Bed (for 2 people booking at the same time)	
Are you a smoker?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Pets OK	<input type="checkbox"/> Executive Homestay
Please indicate any special requests (dietary requirements or ailments)			
Airport Transfer Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Flight Arrival Details	

I have read, understand and accept the conditions of tuition and/or homestay printed on this enrolment form. I also understand the fee protection policies.

Student's Signature	Date
Signature of parent/guardian	Date
Emergency contact name, address & phone number	
IMPORTANT: Please note that we cannot accept your booking without your signature and that of your parent/guardian if you are under 18 at the time of making this booking.	

Please fax this to +64 9 3033497, or post to Language Studies International, Level 1, 10 Scotia Place, Auckland 1010, New Zealand.

www.lsi.edu and www.lsi.ac.nz